

**2011-12**

**Northwest Regional  
Education Service District**

**GUIDE TO PROGRAMS & SERVICES**

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*A Leader in Providing Special Education, Instructional Services and  
Technology Support to the 20 School Districts in Clatsop, Columbia,  
Tillamook and Washington Counties.*



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ADMINISTRATION

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### Clatsop County Service Center

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### Tillamook County Service Center

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# SPECIAL STUDENT SERVICES

## **Multi-Modular – Comprehensive Health Screenings for children ages 3-6**

### **Tillamook Service Center: 503-842-8423**

Multi-Modular free health screenings are available in Tillamook County. NWRESA in partnership with agencies in Tillamook County as well as OHSU provide free services as a “child-find” activity. The exams encompass speech, hearing, vision, dental, physical examination, developmental, nutrition/diet, behavior, lab work with testing for lead levels and anemia and a urinalysis, immunizations, and fingerprinting.

## **EI/ECSE Evaluations**

Clatsop County: 503-338-3344

Columbia County: 503-366-4124

Tillamook County: 503-815-4457

Washington County: 503-614-1643

Component school districts may request evaluation of children, birth to age 5, who have suspected delays for the purpose of determining their eligibility for Early Intervention or Early Childhood Special Education services. The EI/ECSE Evaluation Team includes Early Childhood Education Specialists, Speech-Language Pathologists, Occupational Therapists, Physical Therapists, and School Psychologists. Evaluations include a review of existing information and developmental, speech, language, behavior, and psychological assessments if needed. Evaluations are classified as File Review (review of existing records only), Partial Evaluation (only one developmental area assessed), or Full Evaluation (two or more developmental areas assessed). Interpretation services are used with families who are not fluent in English.

## **Related Services**

### **Joan Steiner, Director: 503-614-1275**

The Related Services Department has a variety of specialized services that are available to local school districts within the four counties of Clatsop, Columbia, Tillamook and Washington. Some of the services listed below (ASD, Vision and DHH) are available to eligible students and funded through the Low Incidence Regional Program (LIRP). However, these services are also available to districts through contract services for students who are not eligible under LIRP. For example, students on 504 plans, service plans, or when a district determines that they need a higher intensity level of a particular service.

Contracted Related Services include the following:

- Salary and benefits for each service provider.
- Materials, supplies, assessment tools and computers needed for the Related Service provider to effectively fulfill his/her assignment.
- Training and professional development opportunities for each service provider.
- Supervision and evaluation of each service provider.
- Travel reimbursement for each service provider

Each district contracting for related services staff is responsible for providing the following for each RSD staff member:

- A furnished workspace that is appropriate for the services being provided (private area for therapy; office or desk space, locking file cabinet, etc.).
- Access to printer, copier and paper at which confidential information can be printed.
- Confidential meeting space, phone and internet access.
- Basic materials and supplies for use with students.
- Time away from district for regularly scheduled 3 days a year staff meetings/development with ESD supervisor

*Note: Specialized equipment and/or materials that are recommended for student use can be provided through the*

# SPECIAL STUDENT SERVICES

## **Related Services, continued**

**Joan Steiner, Director: 503-614-1275**

*NWRESD at a cost, or districts may request information from NWRESD on other suppliers. Below are descriptors of services that are currently available. Additional services may be offered at district request. NWRESD at a cost, or districts may request information from NWRESD on other suppliers. Below are descriptors of services that are currently available. Additional services may be offered at district request.*

### **Autism Spectrum Disorder (ASD) Services**

Specialists are licensed Special Education teachers with a minimum of three years experience working with children with autism. Additionally, at NWRESD all new Autism Spectrum Disorder Specialists are required to participate in a year long training program provided through the Oregon Department of Education.

- Specialists provide assistance with initial evaluations and re-evaluations for determining student eligibility for special education services under the category of ASD.
- Specialists work with building staff in developing implementing and monitoring student programs, and assist local building staff in identifying staff and student needs.
- Specialists provide consultation to local districts regarding special education eligibility, IFSP/IEP goals and objectives, and appropriate educational intervention and progress monitoring procedures.
- Specialists develop and present inservice training to staff and parents around the region.

### **Deaf/Hard-of-Hearing Itinerant Services**

Deaf and Hard of Hearing Specialists hold licensure specific to their area of expertise. This team of specialists is highly trained to meet the needs of students with a wide variety of hearing impairments in children ages birth through twenty-one years. The service model includes both direct and consultative services.

- Specialists provide assistance with initial evaluations and re-evaluations for determining student eligibility for special education services under the category of Hearing Impairment.
- Itinerant teachers provide inservice trainings to staff and students at the start of the school year or at the start of school terms as needed.
- Specialists provide consultation to local districts regarding special education eligibility, IFSP/IEP goals and objectives, and appropriate educational placement.
- In-service trainings may address classroom accommodations and modifications for statewide assessments, communication/language issues related to deafness, use of amplification, use of a sign language interpreter, inclusion support, and provision of information relative to best practices in working with children with hearing impairments.
- Specialists provide direct service to students.

### **Deaf/Hard-of-Hearing Classrooms**

Classrooms with mainstreaming opportunities are available for kindergarten through 6th grade students requiring a resource room or separate classroom placement. Classrooms afford students the ability to be immersed in sign language and deaf culture, while simultaneously allowing students to be exposed to typical peers. Classroom placements are contracted services purchased by component school districts.

Deaf/hard-of-hearing classroom services include the following:

- A teacher of the deaf/hard-of-hearing who provides direct instruction to students placed for the majority of their day in the DHH classroom, and provides consultation services to regular education teachers of deaf/hard-of-hearing students who are included for a portion of their day in the regular classroom setting.
- American Sign Language Assistant support within the classroom, if needed.
- IEP service coordination and implementation.
- Education provided through direct communication with the teacher or via a sign language inter-

**CONTINUED**

# SPECIAL STUDENT SERVICES

## **Related Services, continued**

Joan Steiner, Director: 503-614-1275

### **Deaf/Hard-of-Hearing Classrooms, continued**

- preter when students are included in the regular classroom.
- Speech and Language services for students as determined through the IEP/IFSP process.
- Classroom supplies and materials.
- Supervision and evaluation of all DHH classroom staff.

*Note: Additional Related Services for students enrolled in the DHH classrooms can be purchased through NWRES D or provided by the home school district.*

### **Vision Services**

Vision Specialists hold licensure specific to their area of expertise. Orientation and Mobility Specialists have additional training and hold certification in this highly specialized area. This team of specialists is highly trained to meet the needs of students with a wide variety of vision impairments ages birth through twenty-one. The service model includes both direct and consultative services.

- Specialists provide assistance with initial evaluations and re-evaluations for determining student eligibility for special education services under the category of Vision Impairment.
- Specialists provide consultation to local districts regarding special education eligibility, IFSP/IEP goals and objectives, and appropriate educational placement.
- Specialists provide direct or consultative services to individual students as indicated on IFSP/IEP.
  - Participation in team meetings.
  - In-service trainings for school staff.
  - Orientation and Mobility Training.
  - Braille materials and Tactile Maps.
  - Classroom material adaptation.

### **Speech Language Services**

**Speech Language Pathologists (SLP)** provide services to prevent, diagnose, evaluate and treat a range of communication disorders. They practice under licenses issued by TSPC or the Oregon State Board of Examiners. Currently, NWRES D employs over 50 Speech Language Pathologists who provide an array of services to students ages birth through twenty-one across the four-county region.

- SLPs provide assistance with initial evaluations and re-evaluations for determining student eligibility for special education services under the handicapping condition of Communication Impairment. Additionally, SLPs complete functional communication assessments in determining eligibility for students with Autism Spectrum Disorder (ASD).
- SLPs provide consultation to local districts regarding special education eligibility, IFSP/IEP goals and objectives, and appropriate educational placements.
- SLPs participate in IFSP/IEP and team meetings.
- SLPs provide direct services to individual children who have communication problems that affect their success in classroom activities, social interactions, literacy and learning.

**Speech Language Pathology Assistants (SLPA)** hold certification through the Oregon State Board of Examiners and are support personnel who have received specialized training to perform tasks prescribed, directed, and supervised by certified speech language pathologists.

- SLPAs can assist with speech, language, and hearing screenings (but without interpretation).
- SLPAs can follow documented special education plans or protocols developed by the supervising SLP.
- SLPAs can assist in the documentation of student performance (e.g., tallying data for the SLP to use; preparing files, records and graphs, etc.) and reporting this information to the supervising SLP.
- SLPAs can assist with clerical duties such as preparing materials and scheduling activities as directed by

**CONTINUED**

# SPECIAL STUDENT SERVICES

## **Related Services, continued**

**Joan Steiner, Director: 503-614-1275**

the SLP; performing checks and maintenance of equipment; assisting with departmental operations (scheduling, record keeping, safety/maintenance of supplies and equipment).

## **Occupational Therapy (OT) and Physical Therapy (PT) Services**

The Motor team includes licensed Occupational Therapists (OT), Physical Therapists (PT), Certified Occupational Therapy Assistants (COTA) and Licensed Physical Therapy Assistants (LPTA). This highly trained staff provides direct services to students with mobility limitations ensuring that they have full access to their educational environment. Motor services are defined by law as a “related service” and therefore must support the specially designed instruction listed on the IFSP or IEP. Currently staff on the NWRES D motor team provide services to students ages birth to twenty-one across the four county region. Motor services must be contracted at a minimum of .1 FTE per position.

**Occupational and Physical Therapists:** Therapists provide assistance with initial evaluations and re-evaluations for determining student eligibility for special education services under the category of Orthopedic Impairment.

- Therapists participate in IFSP/IEP and team meetings.
- Therapists provide direct instruction and/or educationally based therapy consistent with individual student IFSP/IEPs.
- Therapists provide consultation to school staff regarding modification, accommodations and adaptations for classroom and educational materials.
- Therapists consult with school staff to help in providing for the physical safety of the child throughout the school day.

*Note: Certified Occupational Therapy Assistants (COTA) and License Physical Therapy Assistants (LPTA) work under the supervision of the OTs and PTs.*

## **Audiology**

The NWRES D Audiology program has audiologists on staff that provide services to students, birth to twenty one from around the four county region. These specialists hold licensure in their area of expertise that meet all state and federal requirements. NWRES D has two hearing booths located at the Hillsboro office that are used for audiological evaluations.

- Audiologists provide assistance with initial evaluations and re-evaluations for determining student eligibility for special education services under the category of Hearing Impaired.
- Audiologists consult with teachers, building staff and special education directors on issues specific to individual student needs. This can include the monitoring of personal amplification devices (hearing aids and/or Frequency Modulation (FM) systems.)
- Audiologists provide facilitate hearing assessments for eligibility.
- Audiologists provide hearing screenings in the schools.

## **Augmentative Communication/Assistive Technology (AC/AT)**

**Augmentative Communication Specialists (AC)** provide support services to school staff and early intervention providers to address the needs of children who have severe communication needs. AC specialists hold licensure as Speech Language Pathologists with extensive additional training and experiences in the area of augmentative communication.

**Assistive Technology Specialists (AT)** provide technical support to school and early intervention staff to meet the needs of children throughout the four county region. AT specialist are licensed professionals (Teachers, Vision or Hearing Specialists, Occupational Therapists) who have extensive training and experience in the field of assistive technology.

- AC/AT Specialists evaluate students for assistive technology needs.
- AC/AT Specialists provide consultation to educational teams to address modifications and accommodations that can support students in the educational environment

# SPECIAL STUDENT SERVICES

## **Related Services, continued**

**Joan Steiner, Director: 503-614-1275**

### **Assistive Technology Specialists (AT), continued**

- AC/AT Specialists provide training and workshops to help build capacity within local school programs to address the assistive technology needs of their students.
- AC/AT Specialists assist the educational team in the selection, acquisition, and use of assistive technology devices and/or services for individual students.

### **American Sign Language Interpreter**

Deaf/Hard of Hearing Program American Sign Language (ASL) interpreter Services are available. All NWRES D ASL interpreters have been trained and hold the required certification for this service.

- ASL Interpreters facilitate communication between people who do not share a common communication mode.
- ASL Interpreters translate what a hearing person is saying into the form of sign language preferred by the deaf person or audience.
- NWRES D ASL Interpreters are available to meet student needs within the regular classroom environment, specialized classrooms and for after school activities.
- NWRES D ASL Interpreters are available to meet the needs of adults with hearing impairments, at the request of the local school district to interpret during school meetings and activities.

### **American Sign Language Teacher**

Teachers of American Sign Language provide direct instruction on sign language and Deaf culture to students. American Sign Language Teachers are teachers licensed through TSPC who are fluent in the use of sign language.

- ASL Teachers are available to teach basic grammatical structure, vocabulary, and cultural aspects of deafness in a classroom setting.
- ASL Teachers are available to teach intermediate to fluent-level learners conversational signing skills and introduction to possible career options utilizing American Sign Language.

### **American Sign Language Assistant**

ASL Assistants work under the direction of a licensed classroom teacher.

ASL assistants provide one-on-one instruction to signing students, as directed.

ASL Assistants provide assistance in data collection on student progress, with direction.

*Note: ASL Assistants are Educational Assistants and do not provide interpreting services. If a child with hearing loss requires facilitated communication between people who do not share a common communication mode, an American Sign Language Interpreter should be considered by the IFSP/IEP team.*

### **Registered Nurse**

Registered Nurses for children ages birth to 21 years are available as a contracted service. All NWRES D nurses are appropriately trained and licensed.

- RNs can work with physicians to develop and implement medical protocols that are necessary for students to access their educational environment.
- RNs can provide training to and monitor district staff in the distribution of medications at school and other delegated tasks.
- RNs can provide consultation to educational programs on a wide variety of medical issues within the scope and practice of what a Registered Nurse performs.

### **Psychological Services**

School Psychologists hold Masters, Educational Specialist and/or Doctoral degrees in school psychology, clinical psychology or related fields and are licensed through TSPC as school psychologists. They have specialized

**CONTINUED**

# SPECIAL STUDENT SERVICES

## **Related Services, continued**

**Joan Steiner, Director: 503-614-1275**

### **Psychological Services, continued**

training in both psychology and education and use their skills to team with educators, parents and community partners to ensure that children learn in a safe, healthy and supportive environment.

- School psychologists provide assistance with initial evaluations and re-evaluations for determining student eligibility for special education services in all categories.
- School psychologists provide leadership in functional behavior assessment and assist in the development of behavior intervention plans.
- School psychologists provide consultation to local districts regarding special education eligibility, IFSP/IEP goals and objectives, and appropriate educational services and placement.
- School psychologists participate in IFSP/IEP meetings.
- School psychologists provide direct or consultative services to teachers and students dealing with significant social, emotional or behavioral issues as indicated on the IFSP/IEP in order to allow them to access the general education curriculum

# SCHOOLS

## **Department of Schools**

**Kerri Smith, Director: 503-614-1473**

### **Cascade and Pacific Academy**

Cascade and Pacific Academies are educational therapeutic program located in Beaverton, serving students in grades 6 through 12. Local district teams refer students when they need a small, supportive academic environment with a mental health focus. A consulting clinical psychologist and district team with mental health staff and teachers to meet the student's social, emotional and behavioral needs. Curriculum, instruction and assessment are linked to the Oregon State Standards. Students receive 20 hours per week of instruction and an average of 5 hours per week of mental health services.

### **Levi Anderson Learning Center**

The Oregon Department of Education (ODE) contracts with the NWRESD to provide the educational programming for 57 adolescent boys placed by public and private agencies in residential treatment at the St. Mary's Home for Boys in Beaverton. The average residential stay for boys served by the Levi Anderson Learning Center is approximately 1.8 years. In addition, local school districts access educational services for students they place in Levi Anderson's Day Treatment Program. There are currently between 40 and 45 boys in day treatment. Student ages range from 12 to 18 (5th grade through high school). Many of the boys are eligible for special education services, typically under the handicapping conditions of emotional disturbance or other health impairment. Curriculum, instruction and assessment are linked to the Oregon State Standards. Day Treatment students follow the same behavioral and academic program as the resi

# SCHOOLS

## **Schools, continued**

**Kerri Smith, Director: 503-614-1473**

### **Levi Anderson Learning Center, continued**

residential students. Students at Levi Anderson receive 22.5 hours per week of instruction and an average of 12.5 hours per week of mental health services. Students spend five hours per week in advisory. Advisory time is supervised independent study or whole class instruction provided by educational staff.

### **PACE Program (Positive Advancement Center of Education)**

The Oregon Department of Education (ODE) contracts with the NWRESD to provide the educational programming for 40 adolescents placed by the Department of Developmental Disabilities in residential treatment at the Albertina Kerr Group Homes. The PACE program is a self-contained program located in Forest Grove which serves students in grades 6 -12. Most students are eligible for special education services under the handicapping conditions of mental retardation and emotional disturbance. The staff to student ratio is 1:3. Curriculum, instruction and assessment are linked to the Oregon State Standards.

### **Lifeworks NW Young Children & Adolescent Day Treatment Program (YCDTP & ADTP)**

Lifeworks (formerly Tualatin Valley Mental Health Services) has contracted with the NWRESD since 1987 to provide the educational program for elementary, middle and high school students placed by school districts and public and private childcare and mental health agencies. The program provides Day Treatment and educational services to students in grades pre-school through high school. The program has campuses in Tigard and in Beaverton. NWRESD hires special education teachers and educational assistants to serve the students. All students receive intensive mental health services provided by staff from Lifeworks NW. Curriculum, instruction and assessment are linked to the Oregon State Standards. Most students are eligible for special education and related services, typically under the handicapping condition of emotional disturbance.

### **REACH Program**

REACH, which stands for "Reaching for Educational and Counseling Harmony," is a self-contained classroom located in an elementary school in the Hillsboro School District and serves students in grades 1-5 with a variety of social, emotional and behavioral disabilities. The program provides individualized academic instruction, mental health support and social skill development. One special education teacher, one Licensed Social Worker, and three educational assistants staff the program. Students are referred to the REACH program by their local school district. The goal of the program is to prepare students to return to their home school. The team addresses each child's academic, behavioral and social skills needs as described in their IEP. The social worker works with the students and their families to resolve issues that interfere with the student's school success. Students at REACH receive approximately 26 hours per week of instruction and three hours per week of mental health services.

## **GED Testing**

GED (General Educational Development) testing is one of the many services offered through the Northwest Regional ESD. Tests are administered at the Northwest Regional ESD office in Hillsboro or at the Columbia County Service Center in St. Helens. GED tests are developed by the American Council on Education to enable persons who have not graduated from high school to demonstrate the attainment of developed abilities normally acquired thorough completion of a high school program of study. In accordance with the policies established by the Commission on Adult Learning and Educational Credentials, the GED Testing Service, and the Oregon Department of Education, the NWRESD offers GED Testing to qualified applicants at the Washington County Service Center in Hillsboro and the Columbia Service Center in St. Helens. Tests are given in English and Spanish language formats at the Hillsboro office. The Information Bulletin by the GED Testing Service can offer more information on the GED tests.

# SCHOOLS

## **Schools, continued**

**Kerri Smith, Director: 503-614-1473**

### **Home School Registration**

See Page 13 under “Other Core Offerings”

### **Northwest Outdoor Science School**

John Jackson, Supervisor: 503-614-1645

This program includes options for students to experience and learn about the natural world in an outdoor setting: three to five day Residential Outdoor School for elementary and middle school groups and Cascade Education Corps for at-risk high school youth.

In the natural laboratory at Outdoor Science School, the study of ecology, science, math and conservation of natural resources takes on real meaning. Through hands-on activities, students develop an understanding of individual parts of the environment and how the parts fit together. They develop an appreciation of the natural world and their place in it. At the same time, social growth occurs as the students learn, live and play together in well-supervised cabin groups. At the same time, social growth occurs as the students learn, live and play together in well-supervised cabin groups.

# SCHOOL IMPROVEMENT AND INSTRUCTION TRAINING

## **School Improvement and Instruction Training**

**Art Anderson, Director: 503-614-1443**

**To Schedule Services, please call 503-614-1474**

School Improvement and Instruction Services provide training and support in improving student achievement through the implementation of a systems approach to education. The training is based upon the processes of The Leading and Learning Center, which supports the research of Doug Reeves, Michael Fullan, Rick DuFour, Mike Schmoker, Rick Stiggins and others.

The training and support that the department provides assists:

- Districts and buildings to collect, analyze and create improvement plans based upon student and staff data;
- Districts to identify Power/Priority standards to align their K-12 instruction;
- Classroom teachers to identify and develop lessons based upon the concepts and skills identified within Power/Priority standards;
- Classroom teachers and specialists how to create their own formative and summative assessments as well as finding assessments in textbooks and various online sources that are based upon district Power/Priority standards;
- Implementation and support, including coaching, of a collaborative structure for teacher teams that uses student and staff data to inform and improve instruction and increase student achievement;
- Teachers to implement the research of Effective Teaching Strategies as identified in the work of Marzano, Pickering and Pollock.

The department also provides training, coaching and other supports to school district staff in the areas of writing processes that supports learning within all content areas; development as well as monitoring of district and school literacy plans; District Continuous Improvement and School Improvement Plan development as well as assistance in review and revisions of improvement plans; implementation and creating a sustainable system for Positive Behavior Intervention and Support (PBIS); support for district implementation of Oregon's new graduation requirements; training staff to use the states Essential Skills Reading Scoring Guide; training as well as support as districts implement Service Learning; and partnering with ODE Title 1 to provide school improvement coaches for schools that are in Improvement Status.

The department also provides a variety of training and support for ELL students within the region. The department works closely with Beaverton, Tigard-Tualatin and Hillsboro ELL directors when planning trainings and support. It also directly supports and coordinates training Title III (ELL) activities for 15 districts. In addition, ELL also receives grant funds from ODE to provide Migrant Student support and services to 17 districts within the region.

# TECHNOLOGY SERVICES

For all Technology Services, please contact Chief Technology Officer Rick Wahlstrom: 503-614-1412

## **Technology Consultation**

Technology Services provides consultation and technical assistance for district local-area and wide-area networking, database development, computer client support, and other telecommunications and data processing activities.

## **Technology Support**

### **District-level Proxy/Filter Configuration & Support**

Proxy servers can serve multiple functions on a network; however, they are primarily used for web caching and filtering. Network capacity is more efficiently utilized through web caching, allowing users within the district to pull previously viewed web pages from the proxy server rather than going out over the Wide Area Network. The proxy can also filter out unwanted web pages. The Technology Department will maintain the proxy system, filter software and ensure upward compatibility and fault tolerance with the NWRES D system.

### **District-Level Technology Support**

Technology Services will provide customized partial or full-level support. Pricing varies with need.

### **Router Configuration and Support**

A router is a device that forwards data packets between buildings or between the district and the ESD. Modifications occasionally need to be made to the routing tables and routing protocols. The Technology Department provides regular software updates and configuration changes for those districts desiring this service.

### **Server Hosting**

NWRES D provides a secure server environment with back-up electrical power, high bandwidth access to the Internet and an on-call engineering team. Cost is \$1,000/server/year for districts with ADMr < 3,500 or \$1,500/server/year for ADMr equal to or greater than 3,500 ADMr.

### **Library and Textbook Management System**

Follett Destiny Library and Textbook Management Software is available for use by our component districts. The system includes library circulation, textbook tracking, and advanced library searching and interlibrary loan capabilities. A four-year commitment is required as the initial licensing cost are extended over that period of time. The system is totally web-based, allowing students and teachers access from anywhere at any time. Costs include implementation from a current Follett system and initial and follow-up trainings.

- Districts with ADMr less than 1,500 at \$4.13/ADMr/Year.
- Districts with greater than 1,500 but less than 10,000 ADMr \$3.72/ADMr/Year.
- Districts with greater than 10,000 ADMr \$3.37/ADMr/Year.

### **SmartFinder Absence/Substitute System**

SmartFinder Express is an absence reporting system that places qualified substitutes in positions created by employees. As the program has both web and phone interface it can be accessed from anywhere at anytime by employees, substitutes and administrators. Payroll processing is improved through an existing interface with Infinite Visions. Districts also gain the benefit of a multi-district sub pool when needed to fill last minute positions. ESD support of the system allows for less district technical involvement while providing a consolidated knowledge base on all aspects of the software

### **Testing and Assessment**

Scanning, scoring, printing and reporting of student achievement, ability and other tests are available to school districts. Consultation and technical assistance is available.

### **Technical Staffing/Classified Staff**

Contracted technical staffing is available through the Technology department. The cost of this service is based on the employee's salary and benefits and other incidental expenses such as travel and cell phone. Positions available include help desk support, customer support specialist, programmer, systems engineer and database developer.

## OTHER CONTRACTED SERVICES

### **Attendance Services (Truancy Enforcement)**

**Clatsop County: 503-325-2862, Columbia County: 503-397-0028, Tillamook County: 503-842-8423, Washington County: 503-614-1279**

Oregon Revised Statutes (ORS 339.040) require Education Service Districts to provide attendance services to component school districts under 1000 ADM at no cost. The attendance service is provided on an on-call basis for component school attendance problems and home visits. Component school districts over 1,000 ADM can contract with the ESD for an attendance officer. The attendance officer is available on an on-call basis for attendance problems or home visits.

### **Printing and Graphics Services**

**Clatsop County: 503-325-2862, Columbia County: 503-397-0028, Tillamook County: 503-842-8423, Washington County: 503-614-1675**

The NWRES D Printing Department provides print production services to component school districts at rates that offer considerable savings. Services include black and white digital printing, color digital printing, offset printing, & bindery services. For prices please call 503-614-1675 or visit [www.nwresd.k12.or.us](http://www.nwresd.k12.or.us) > For Districts > Printing and Graphics.

## CORE SERVICES

Twenty-five percent of the overall Resolution Plan is allocated to Core Services. Core Services are offered by the Northwest Regional ESD through an economy of scale model whereby services are made available to all districts in the region.

### **Special Student Services CORE Offerings**

#### **Special Education Administration Support**

**Jack Musser, Assistant Superintendent: 503-614-1255**

The Special Education Department offers support and consultation to component district personnel. Examples of consultation provided include matters related to special education policy, legal issues and placement of specific students. Oregon Administrative Rules (OAR 581-024-0206 f)) require the ESD to assist school districts in demonstrating that they have met state and federal requirements when providing special education and related services to children with disabilities and also to assist component school districts in gathering, analyzing and reporting individual testing data. In addition ESD special education administrators provide complete oversight and training for all ESD special education staff assigned to the districts served by the ESD.

**CONTINUED**

# CORE SERVICES

## Instruction & School Improvement CORE Offerings

### **English Language Learner (ELL) and Migrant Ed. Programs Coordinator**

**Marisol Jimenez, Migrant/ELL Specialist: 503-614-1491**

The ESD's English Language Learner (ELL) Program supports collaboration with school districts to develop ELL plans compliant with state and federal guidelines; facilitates ELL staff development programs consistent with district needs; and establishes a link to the Oregon Department of Education.

The ESD's Migrant Education Program (MEP) assists school districts in the identification and recruitment of migrant students; facilitates extended academic learning opportunities, such as after school programs and summer school to remedy the effects of high mobility on student learning; sustains a Parent Advisory Committee (PAC) of migrant parents to support literacy, school success and leadership; and establishes a link to the Oregon Migrant Education Service Center.

### **Professional Development**

**Marta Turner, Instructional Services Coordinator: 503-614-1474**

The Professional Development Department provides support and professional development to school districts focused on school improvement related to Oregon's Education Act for the 21st Century. The department also serves as a resource to school district staff to enhance professional development activities.

### **School Improvement Services**

**Instruction and School Improvement Dept.: 503-614-1443**

School Improvement Specialists provide leadership, support, and consultation in the area of school improvement, curriculum, instruction, and assessment. Assistance includes curriculum alignment, CIM/CAM/PASS and other areas of need.

## Technology Services CORE Offerings

### **eSIS Student Information System**

**Rick Wahlstrom, Chief Technology Officer: 503-614-1412**

eSIS is an automated transactional system hosted at the NWRESD which is designed to store and retrieve student data and manage operational processes. For participating districts, NWRESD technology services provides access to the system via various query tools. All software and hardware updates to the system are managed and maintained by NWRESD staff. Operational changes which potentially impact users are discussed and decided on through the Northwest Partnership, a collaboration of the NWRESD and Hillsboro, Tigard-Tualatin, Forest Grove School Districts.

### **Regional Coordination**

**Rick Wahlstrom, Chief Technology Officer: 503-614-1412**

Technology Administration works with the superintendents and staff from our 20 component school districts and internal programs to coordinate and facilitate region-wide technology services specifically in the areas of technology systems and services, student and fiscal system support, multimedia, software & application support. The division also works with the U.S. Department of Education, Oregon Department of Education, the Oregon Association of ESDs, community colleges, higher education institutions, local government officials and various public and private agencies and organizations to leverage state resources in support of our component districts.

**CONTINUED**

# CORE SERVICES

## Technology CORE offerings, continued

### **Technology Support of Wide area and Metro Area Networks**

**Bob Clabaugh, Technology Services Supervisor: 503-614-1480**

The Technology Systems Support Department provides high level Wide-, Metro- and Local-Area Network support for districts. This support includes network design, implementation, monitoring, and maintenance between the district router to the ESD and between the ESD and Internet and state networks.

### **Technology Support Services**

**Bob Clabaugh, Technology Services Supervisor: 503-614-1480**

The Technology Support Services Department provides help desk services to our component districts, coordinates the technology advisory group and supports applications such as the eSIS student information system. This department also provides first point of contact for web hosting and virus/spam/email filtering support.

### **Instructional Technology, Media and Videoconferencing**

**Paul Nelson, Instructional Technology Supervisor: 503-614-1478**

The Instructional Technology, Media and Videoconferencing program provides teachers and school district instructional staff with online access to current, curriculum-relevant instructional videos that are delivered to schools by ESD couriers. Instructional technology staff is also available for consulting, training teachers and setting up technologically-based instructional systems. Videoconferencing scheduling and technical support is also provided through the department.

### **Application Development & Database Management**

**Andrei Popescu, Technology Services Supervisor: 503-614-1416**

Application development and database management is provided for districts to either develop applications and databases or assist with determining the most appropriate application for specialized needs.

## **Other CORE Offerings**

### **Home School Registration**

**503-614-1626/Toll Free 1-800-295-3750**

The ESD is given the responsibility (ORS 339.035) for home schooling administration. These responsibilities include registration, notifying component school district superintendents, monitoring testing and orders back to school.

### **Emergency School Closure Network**

**Communications Department: 503-614-1252**

The ESD provides an Emergency Closure Network System through a contract with FlashNews, a company that distributes real-time emergency information, news releases, sports scores, and news conference announcements to local newsrooms and into their Web sites. The system is primarily used to announce school closures or late openings due to inclement weather or other reasons. The subscription includes the FlashAlert.net feature, enabling users to sign up to receive the emergency closure messages that component districts post to FlashNews at the same time as the media receives them via email or text message.

**CONTINUED**

# CORE SERVICES

## Other CORE Offerings, continued

### Courier Services

#### **Multimedia Department: 503-614-1420**

The ESD Courier Service provides pick-up and delivery of inter-school and inter-district mail. During the 2011-12 school year, the ESD courier will visit each ESD Service Center and each school district office in the four-county region once a week.

### Service Center Administration

Clatsop County - Gary Brouillet: 503-338-3344

Columbia County - Laney Coulter: 503-366-4124

Tillamook County - Helen Armstrong: 503-842-4457

Washington County - James Sager: 503-614-1414

Service centers are located in each of the four counties. An administrator is assigned to centers in Clatsop, Columbia and Tillamook counties to provide local coordination of services and benefits. Special Education related services itinerant staff supervised through the service center administrators provide support to component districts. Each service center administrator offers oversight of unique consortium programs requested by the superintendents in each county. The Tillamook Service Center also houses the Early Intervention/Early Childhood Special Education programs.

# TITLE VII/INDIAN EDUCATION

### Title VII Indian Education

#### **Ruth Jensen, Coordinator: 503-614-1291**

The Indian Education program is federally funded as part of civil rights legislation and treaty guarantees through the Office of Indian Education in Washington D.C., and is designed to determine, assess, and address the culturally related academic needs of the American Indian/Alaska Native student populations in the ESD's four-county region. (Please contact us for student eligibility requirements).



Northwest Regional Education Service District  
Programs & Services Guide

Select School District

2011-12 Worksheet / Service Credits

**SPECIAL STUDENT SERVICES**

	2010-2011 Cost per Student	2011-2012 Cost per Student		Please Enter Amount in the Appropriate Column Number of :		Total Cost of Requested Service	Amount of Service Credits to be Used	LEA Dollars Needed for Service
		Daily Rate	FY Rate	Days	Slots			
<b>ED Programs</b>								
Cascade Academy	\$ 30,858	\$ 203	\$ 35,250	-	-	\$ -	\$ -	\$ -
Pacific Academy	\$ 30,858	\$ 203	\$ 35,250	-	-	\$ -	\$ -	\$ -
Levi Anderson Learning Center	\$ 36,193	\$ 234	\$ 40,719	-	-	\$ -	\$ -	\$ -
Tualatin Valley Adolescent Day Treatment Program (ADTP)	\$ 36,193	\$ 234	\$ 40,719	-	-	\$ -	\$ -	\$ -
PACE Program	\$ 30,858	\$ 234	\$ 40,719	-	-	\$ -	\$ -	\$ -
REACH Program	\$ 32,562	\$ 200	\$ 34,792	-	-	\$ -	\$ -	\$ -
<b>Deaf and Hard of Hearing Classrooms</b>	\$ 35,304	\$ 287	\$ 49,867	-	-	\$ -	\$ -	\$ -
<b>Workforce Alliance</b>						\$0.00	\$0.00	
<b>YTP - Youth Transition Program (Clatsop County Only)</b>								
						\$ -	\$ -	\$ -
Please indicate the total amount you would like to set-aside for YTP:								
<b>Pre-School Multiphasic Exams / Tillamook County</b>								
						\$ -	\$ -	\$ -
Please indicate the total amount you would like to set-aside for Pre-School Multiphasic Exams:								
<b>EI/ECSE Evaluations</b>								
						\$ -	\$ -	\$ -
Please indicate the total amount you would like to set-aside for EI/ECSE Evaluations:								
Cost of EI/ECSE Evaluations are based on the following service:								
		2010-2011	2011-2012					
Partial Evaluations (SLP only) w/ Interpreter	\$ 690	\$ 690	\$ 690					
Partial Evaluations (SLP only) w/o Interpreter	\$ 552	\$ 552	\$ 552					
Full Evaluations w/ Interpreter	\$ 1,055	\$ 1,055	\$ 1,055					
Full Evaluations w/o Interpreter	\$ 944	\$ 944	\$ 944					
Evaluation / File Review Only	\$ 200	\$ 200	\$ 200					
<b>Total Cost of Special Student Service Programs:</b>						\$ -	\$ -	\$ -
						<b>Total Cost of Services</b>	<b>Total Service Credits</b>	<b>LEA Dollars needed to Balance</b>



Select School District

2011-12 Worksheet / Service Credits

STAFFING SERVICES

	2010-2011 Full FTE Cost	2011-2012 Cost per Staff			Please Enter Amount in the Appropriate Column Number of :			Total Cost of Requested Service	Amount of Service Credits to be Used	LEA Dollars Needed for Service
		Hourly	Daily Rate	Full FTE	Hours	Days	FTE			
<b>Contract for Personnel: (Licensed Staff)</b>										
DD / ED Teachers	\$ 84,567	\$ 59	\$ 470	\$ 89,218	-	-	-	\$ -	\$ -	\$ -
School Psychologist	\$ 103,867	\$ 70	\$ 560	\$ 106,388	-	-	-	\$ -	\$ -	\$ -
Speech Language Pathologist (SLP)	\$ 97,989	\$ 69	\$ 549	\$ 104,225	-	-	-	\$ -	\$ -	\$ -
American Sign Language Teacher	\$ 84,472	\$ 61	\$ 490	\$ 93,182	-	-	-	\$ -	\$ -	\$ -
Augmentive Comm/Assistive Technology Specialist	\$ 101,888	\$ 58	\$ 465	\$ 88,306	-	-	-	\$ -	\$ -	\$ -
Vision Teachers	n/a	\$ 64	n/a	n/a	-	-	-	\$ -	\$ -	\$ -
Itinerant Teacher of the Deaf	na	\$ 65	n/a	na	-	-	-	\$ -	\$ -	\$ -
Autism Spectrum Disorder Teacher	\$ 89,900	\$ 67	\$ 536	\$ 101,833	-	-	-	\$ -	\$ -	\$ -
Special Education Administrator	\$ 129,368	\$ 88	\$ 707	\$ 134,238	-	-	-	\$ -	\$ -	\$ -
<b>Contract for Personnel: (Classified/Licensed Staff)</b>										
Registered Nurses	\$ 88,947	\$ 63	\$ 503	\$ 95,576	-	-	-	\$ -	\$ -	\$ -
Physical Therapist	\$ 84,596	n/a	\$ 490	\$ 93,172	n/a	-	-	\$ -	\$ -	\$ -
Occupational Therapist	\$ 84,596	n/a	\$ 520	\$ 98,818	n/a	-	-	\$ -	\$ -	\$ -
Audiologist (Hourly Only)	n/a	\$ 60	n/a	n/a	-	n/a	n/a	\$ -	\$ -	\$ -
<b>Contract for Personnel: (Classified Staff)</b>										
Educational Assistants (.875 FTE)	\$ 39,846	\$ 28	\$ 221	\$ 42,037	-	-	-	\$ -	\$ -	\$ -
ASL Assistant (.875 FTE)	\$ 41,899	\$ 30	\$ 241	\$ 45,793	-	-	-	\$ -	\$ -	\$ -
Speech Language Pathologist Assistant (SLPA)	\$ 56,439	\$ 44	\$ 350	\$ 66,550	-	-	-	\$ -	\$ -	\$ -
LPTA's (Licensed Physical Therapy Assistants)	\$ 71,988	\$ 50	\$ 398	\$ 75,526	-	-	-	\$ -	\$ -	\$ -
COTA's (Certified Occupational Therapy Assistants)	\$ 71,988	\$ 48	\$ 386	\$ 73,353	-	-	-	\$ -	\$ -	\$ -
ASL Education Interpreter (.825 FTE)	\$ 51,397	\$ 34	\$ 274	\$ 52,029	n/a	-	-	\$ -	\$ -	\$ -
<b>Business Services (Contract with Districts)</b>										
								\$ -	\$ -	\$ -
								<b>Total Cost of Services</b>	<b>Total Service Credits</b>	<b>LEA Dollars needed to Balance</b>
<b>Total Cost of Staffing Services:</b>								\$ -	\$ -	\$ -

Staffing Costs Include Mileage inside NWRESD Only.





Select School District

2011-12 Worksheet / Service Credits

**TECHNOLOGY SERVICES**

	2010-2011 Cost per Item	2011-2012 Cost per Item	Please Enter Amount in the Appropriate Column Number of : <b>Items</b>	<b>Total Cost of Requested Service</b>	Amount of Service Credits to be Used	LEA Dollars Needed for Service
<b>Testing &amp; Assessment</b>						
<b>COGAT 6</b>						
Consumable Booklet	\$ 6.08	\$ 6.40	-	\$ -	\$ -	\$ -
Practice Test	\$ 1.45	\$ 1.55	-	\$ -	\$ -	\$ -
Answer Sheets	\$ 1.22	\$ 1.30	-	\$ -	\$ -	\$ -
Pre-Slugged Answer Sheet (Added Cost)	\$ 0.36	\$ 0.40	-	\$ -	\$ -	\$ -
Scoring - per student/answer sheet	\$ 4.63	\$ 4.90	-	\$ -	\$ -	\$ -
<b>Naglieri</b>						
Consumable Booklet	\$ 6.35	\$ 6.70	-	\$ -	\$ -	\$ -
Answer Sheets	\$ 1.93	\$ 2.05	-	\$ -	\$ -	\$ -
Scoring - per student/answer sheet	\$ 2.72	\$ 2.90	-	\$ -	\$ -	\$ -
<b>Total Testing &amp; Assessment Materials</b>				<b>Total Cost of Services</b>	<b>Total Credits</b>	<b>LEA Dollars Needed to Balance</b>
				\$ -	\$ -	\$ -
<b>Other Services</b>						
<b>Printing &amp; Graphic Services</b>						
Please indicate the total amount you would like to set-aside for Print & Graphic Services:				\$ -	\$ -	\$ -
<b>Truancy Officers' / Attendance (Washington County)</b>						
	2010-2011 Hourly Cost	2011-2012 Hourly Cost	Requested Hours	\$ -	\$ -	\$ -
	\$ 55.00	\$ 56.00	-	\$ -	\$ -	\$ -



Select School District

2011-12 Worksheet / Service Credits

TECHNOLOGY SUPPORT SERVICES

	2010-2011 Cost per Item	2011-2012 Cost per Item	Please Enter Amount in the Appropriate Column Number of : Items	Total Cost of Requested Service	Amount of Service Credits to be Used	LEA Dollars Needed for Service
<b>Regional Data Warehouse (\$2.00 per ADMw)</b>		\$ 2	-	\$ -	\$ -	\$ -
<b>Infinite Visions Server Hosting (includes hardware replacement)</b>						
Districts under 500 ADMr \$1,500	\$ 1,000	\$ 1,500	-	\$ -	\$ -	\$ -
Districts 500 to 1,499 ADMr, \$2,000	\$ 1,000	\$ 2,000	-	\$ -	\$ -	\$ -
Districts 1,500 to 4,999 ADMr, \$2,500	\$1,000/\$1,500	\$ 2,500	-	\$ -	\$ -	\$ -
Districts over 5,000 to 10,000 ADMr, \$3,000	\$ 1,500	\$ 3,000	-	\$ -	\$ -	\$ -
Districts over 10,000 ADMr, \$3,500	\$ 1,500	\$ 3,500	-	\$ -	\$ -	\$ -
<b>Infinite Visions Maintenance Fee</b>				\$ -	\$ -	\$ -
<b>Destiny Library and Textbook License and Hosting</b>				\$ -	\$ -	\$ -
<b>SmartFind Express Absence Reporting System</b>				\$ -	\$ -	\$ -
<b>Substitute Employees Management Services</b>						
\$30 per substitute hired and processed		\$ 30	-	\$ -	\$ -	\$ -
<b>CRIS Personnel Background Checking</b>						
\$3.75 per background check performed		\$ 3.75	-	\$ -	\$ -	\$ -
<b>Public School Works Online Employee Training Tracking System</b>						
\$3.50 per employee, substitute employee rate available		\$ 3.50	-	\$ -	\$ -	\$ -
<b>Attendance/Emergency Notification System</b>						
\$1.20 per ADMr for standard, \$1.70 per ADMr for true text		\$ 1.70	-	\$ -	\$ -	\$ -
<b>Duplication Services for district produced CDs and DVDs</b>						
\$7.00 per duplication copy		\$ 7.00	-	\$ -	\$ -	\$ -
<b>District-Level Technology Support</b>						
Contact Rick Wahlstrom at 503-614-1412 for district quote			-	\$ -	\$ -	\$ -
<b>Router Configuration and Support</b>						
Cost per router, no cost for 1st router	\$ 550	\$ 550	-	\$ -	\$ -	\$ -
<b>District-Level Proxy/Filter Configuration</b>						
Cost per district	\$ 550	\$ 550	-	\$ -	\$ -	\$ -
<b>Email Hosting</b>						
Cost per address w/ minimum of \$550	\$ 7.50	\$ 7.50	-	\$ -	\$ -	\$ -
				<b>Total Cost of Services</b>	<b>Total Service Credits</b>	<b>LEA Dollars needed to Balance</b>
<b>Total Cost of Technology Services:</b>				\$ -	\$ -	\$ -



**Northwest Regional Education Service District  
Programs & Services Guide**

**Select School District**

**SUMMARY / COST OF SERVICES**

<i>Categories</i>	<i>Total Cost of Services</i>	<i>Total Service Credits</i>	<i>LEA Dollars needed to Balance</i>
Special Student Services	-	-	-
Staffing Services	-	-	-
Instruction & School Improvement	-	-	-
Testing & Assessment	-	-	-
Technology Support Services	-	-	-
Printing & Graphics Services	-	-	-
Truancy Officers' / Attendance Services	-	-	-
	-	-	-
<b>2011-12 Service Credits</b>		<b>\$ -</b>	
	Service Credit Balance	<b>\$ -</b>	
	Amount Requested as Transit Dollars	<b>\$ -</b>	
	Service Credits Available for Additional Services	<b>\$ -</b>	

**Northwest Regional Education Service District**  
 2011-2012  
 Service Credits Distribution

**Service Credits**

<b>School Districts</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>Superintendent</b>
1 Astoria SD #1	436,414	414,975	Mr. Craig Hoppes
2 Banks SD #13	272,350	263,485	Mr. Jim Foster
3 Beaverton SD #48J	8,708,611	8,572,590	Mr. Jerome Colonna
4 Clatskanie SD #6J	206,404	197,633	Mr. Ed Serra
5 Forest Grove SD #15	1,532,916	1,477,591	Ms. Yvonne Curtis
6 Gaston SD #511J	130,108	120,980	Mr. David Beasley
7 Hillsboro SD #1J	4,846,066	4,696,546	Mr. Mike Scott
8 Jewell SD #8	61,915	55,360	Dr. Brian Gander
9 Knappa SD #4	137,429	128,516	Mr. Jim Carlile
10 Neah-Kah-Nie SD #56	170,903	174,214	Mr. Jay Kosik
11 Nestucca Valley SD #101	157,686	148,341	Ms. Connie Kennedy
12 Rainer SD #13	268,820	255,176	Mr. Michael Carter
13 Scappoose SD #1J	483,006	466,760	Mr. Paul Peterson
14 Seaside SD #10	356,248	346,747	Dr. Doug Dougherty
15 Sherwood SD #88J	1,013,888	1,044,181	Ms. Heather Cordie
16 St. Helens SD #502	804,435	779,730	Ms. Patricia Adams
17 Tigard-Tualatin SD #23J	2,927,480	2,776,794	Mr. Rob Saxton
18 Tillamook SD #9	477,331	451,862	Mr. Randy Schild
19 Vernonia SD #47J	174,194	159,664	Dr. Ken Cox
20 Warrenton-Hammond SD #30	211,739	209,458	Mr. George Lanning
	<b>\$ 23,377,943</b>	<b>\$ 22,740,603</b>	- - -

This document is available online at  
[www.nwresd.k12.or.us/pdfs/ProgramGuide.pdf](http://www.nwresd.k12.or.us/pdfs/ProgramGuide.pdf)

To request a copy, please contact the Communications Department  
at 503-614-1252 or [mstenberg@nwresd.k12.or.us](mailto:mstenberg@nwresd.k12.or.us)

Revised 07/05/2011