



NW Regional Education Service District  
 5825 NE Ray Circle  
 Hillsboro, OR 97124-6436  
 503-614-1626 or 800-295-3750  
 www.nwresd.k12.or.us

## HOME SCHOOL INFORMATION

### Notification Requirements

Notice of intent to home school is required for children ages 7 through 18. If your child turns 7 **after** September 1, you are not required to notify until the following school year.

Written notification of intent to home school must be submitted to the ESD within 10 days when a child is taught at home or is withdrawn from a public or private school to be taught at home. **Annual notification is not required.** It is recommended that you notify the child's school verbally or in writing if you intend to home school in order to avoid truancy issues. Only original letter of intents will be accepted.

Parents choosing to home school are required to supply the following information either on the enclosed notification form or personal letter signed by the parent or guardian:

- ◆ Child's name
- ◆ Parent name & address
- ◆ Child's date of birth
- ◆ Name of school last attended
- ◆ Name of resident school district child resides in
- ◆ Date of withdrawal

Although not required, a grade level will be assigned upon registration. If not indicated on the notification, one will be assigned based on the student's date of birth. A child who is 7 before Sept. 1 would be assigned to the 1st grade.

***Please notify the ESD in writing, if your student has a change of address, moves to a new ESD or out of state, returns full-time to a public or private school, or attains a diploma or GED certificate.***

### Curriculum, Classes, and Credits

The NWRESD and public schools are not required by law to provide education materials or services for students being home schooled. Acquisitions of these materials is the responsibility of the parents/guardians. However, some school districts may be able to provide materials on a loan basis or a deposit may be charged. Various instructional materials are available on the ODE's website. Parents/guardians are responsible for the acquisitions and cost of all materials and curriculum. You may review grade specific performance standards via the Oregon Department of Education website: [www.ode.state.or.us/teachlearn/standards](http://www.ode.state.or.us/teachlearn/standards).

#### TIMELINE AND PHASE-IN FOR OREGON DIPLOMA REQUIREMENTS

The changes to the diploma will be phased in over the next seven years to allow students, families, teachers, schools and districts time to adequately prepare to meet the new requirements.

The chart below is marked in light grey to show when each change comes into effect.

Credits by Subject	Graduating Class of 2009	Graduating Class of 2010 <i>(11th Graders of 2008-09)</i>	Graduating Class of 2012 <i>(9th graders of 2008-09)</i>	Graduating Class of 2014 <i>(7th graders of 2008-09)</i>
English/Language Arts	3	4	4	4
Mathematics	2	3	3	3 Algebra 1 & above*
Science	2	2	3 Scientific Inquiry & Lab Experiences*#	3
Social Sciences	3	3	3	3
Physical Education	1	1	1	1
Health	1	1	1	1
Second Language				
The Arts	1	1	1	1
Career & Tech Ed				
Electives	9	9	6	6
Total Credits	22	24	24	24

\*Applied and integrated courses aligned to standards can meet credit requirements.

# Lab experiences (2 credits) can take place outside of the school in field-based experiences.

**Please note:** These are the **minimum** graduation requirements set by the state. Individual districts may have additional requirements.

## Correspondence Courses that Offer a Diploma

American School of Correspondence  
2200 E. 170<sup>th</sup> Street  
Lansing, IL 60438  
800-531-9268

Phoenix Special Programs  
1717 W. Northern Ave. Suite 104  
Phoenix, AZ 85021  
602-674-5555

Calvert Hall College High School  
8102 LaSalle Road  
Baltimore, MD 21286  
410-825-4266

Portland State University  
Independent Study  
503-725-4865  
800-547-8887 ext. 4865

\*Keystone National High School  
920 Central Rd.  
Bloomsburg, PA 17815-1564  
800-255-4937

Seton Home Study  
1350 Progress Drive  
Front Royal, VA 22630  
540-636-9990

North Dakota Div. of Independent Study  
1510 12th Ave. North  
Fargo, ND 58105  
701-231-6000

PCC / High School Completion  
Rock Creek: 503-614-7290  
Sylvania: 503-977-4473

\*Accredited through the Northwest Association of Schools and Colleges (Northwest Accreditation Assn.)

## Interscholastic Activities / Athletics

Home school students may participate in interscholastic activities at their resident school if they are compliant with home school law and meet the requirements of the OSAA (Oregon School Athletics Association). OSAA requires home school students to be registered at the beginning of the school year and tested yearly with an approved exam by **August 15<sup>th</sup> prior to the school year**, the student must meet the 23<sup>rd</sup> percentile on those exams (OAR 581-021-0033). **Yearly test results** should be submitted to the athletic director of your local school or school district prior to participation in an interscholastic activity. Students may participate in interscholastic activities while awaiting test results. Please contact your resident school district if you have questions regarding interscholastic activities or visit OSAA website at [www.osaa.org](http://www.osaa.org) or call 1.888.838.6722.



## DMV Requirements (Statement of Enrollment)

In 1999, SB 487 was passed and became effective September 1, 2000, which requires proof of enrollment before issuing a drivers permit or license to children under the age of 18. If the student is under the age of 18 and would like to get an Oregon driver's permit or license, the DMV requires all students to show proof of school enrollment. A "Statement of Enrollment" is available at NWRESD and can be requested by calling 503.614.1626. The Statement of Enrollment will be **issued only if the child is registered as a home school student and is compliant with home-school law**. Please allow 1 week to process your request; **DMV will accept original forms only**. The law also allows a school district to request the DMV to suspend the driving privileges of a student who no longer complies with Oregon law. If a student does not submit a test score on request, his or her school district will be notified of non-compliance.

## Testing Requirements & Resources

Home-schooled children must be tested before the end of grades 3, 5, 8, and 10. **The end of the school year is defined before August 15.** If the child never attended public or private school, the child must be tested before August 15 following the end of grade 3. If the child was withdrawn from public or private school, the first **required** examination is not administered within the first 18 months of home schooling even if during that 18-month period the child is in grade 3, 5, 8, or 10.

***Example 1:** If a child is withdrawn at the start of his 2<sup>nd</sup> grade year, the 18 month period will be over midway through 3<sup>rd</sup> grade, and he must test by August 15<sup>th</sup> of 3<sup>rd</sup> grade.*

***Example 2:** If a child is withdrawn from school at the start of his 3<sup>rd</sup> grade year, the 18 month period will be over midway through 4<sup>th</sup> grade. Testing is only required in 3, 5, 8, and 10, therefore, he will not be required to test until the end of 5<sup>th</sup> grade.*

**Parents are required to submit examination results upon request by the ESD.** If examination results are not received within the required timeline, the child will be in violation of the compulsory attendance law and no longer eligible to be home schooled.

### Authorized Testers

The test examiner must be a “neutral person” and one who is qualified to administer such test. The “neutral person” is defined as an individual who is selected by the parent or guardian of the child to be taught at home who has no relationship by bloodline or marriage to the child. Please contact the ESD or Department of Education [www.ode.state.or.us](http://www.ode.state.or.us) for the most updated list of qualified test administrators. **The ESD may request test results and parents or guardians must provide the results of the test within a reasonable amount of time. The administrator of the examination must submit a statement of the administrator’s qualification and neutrality.**

Basic Skills Assessment and Educational Services may also assist you in the testing process, and they offer the California Achievement Test at their Oregon City site and other locations. Information on group, semi-private and private testing, high school diploma programs, and assistance with PDP’s can be accessed at [www.basicsskills.net](http://www.basicsskills.net) or by calling direct at 503-650-5282.

**Home schooled students in required test years must use one of the two most recent versions of the following:**

TERRA NOVA  
COMPREHENSIVE TEST OF BASIC SKILLS  
IOWA TESTS OF BASIC SKILLS/TEST OF ACHIEVEMENT AND PROFICIENCY  
METROPOLITAN ACHIEVEMENT BATTERY  
STANFORD ACHIEVEMENT TEST BATTERY

The Oregon Statewide Achievement Test (OSAT) is **NOT** a valid test for home school testing requirements as it is based solely on Oregon curriculum - *home-school students must use a nationally normed test.*

### Virtual Charter School

If you choose to register with a **public charter school** such as **Oregon Virtual Education**. Please be aware that if you have removed your child from public school you must be registered with the virtual charter school within 10 days of withdrawal from public or private school.

**<http://www.orved.org/>**

## Support Groups & Organizations

There are many organizations and groups that are willing to share their knowledge and experience in all areas of home-schooling, including assistance and advice on curriculum, testing and educational activities. Public libraries can also be an excellent resource facilities that may be accessed for materials as well as a common meeting place for local home-school students.

### **Oregon Home Education Network**

P.O. Box 82715  
Portland, OR 97282-0715  
Phone: 503-321-5166  
email: info@ohen.org

### **Oregon Christian Education Association**

17985 Falls City Rd.  
Dallas, OR 97338  
Phone: 503-288-1285  
email: oceanet@oceanetwork.org

### **Oregon Dept of Ed**

<http://www.ode.state.or.us>  
503 947-5600

### **Basic Skills**

<http://www.basicskills.net/>  
503-650-5282

## Frequently asked Questions

### **Why was my letter of intent returned?**

Due to missing information. It is beneficial to include a grade level, phone number and/or email address in your letter of intent in case we have questions. We have the ability to contact you via phone or email instead of mailing a letter requesting the missing information.

### **What happens after I submit my letter of intent?**

You will receive an acknowledgment letter confirming your intent to home school within 90 days.

### **What if there are errors in my acknowledgment letter?**

You must notify the ESD with any corrections within 60 days. Grade changes will not be permitted after 60 days.

### **Does the parent need to notify the ESD each year of their intent to home school?**

No. A parent is only required to notify the ESD when the student is first withdrawn from school or otherwise begins home schooling.

### **Who is responsible for the cost of testing?**

The parent or guardian.

### **Will home schooled students receive a high school diploma?**

No. ESDs do not award diplomas to home schooled students. The GED certificate is available as an alternative.

### **Where will the students' permanent public school records be kept?**

A student's permanent record will be kept in the last public or private school he or she attended. Home school records and documentation will not be a part of the student's permanent public school record.

### **What should the parent do if the child moves or if their child begins attending public or private school?**

Parent or guardian must notify the ESD in writing.

### **Where do I obtain an Exemption from Compulsory Attendance Letter?**

NWRES D/Home School Department  
5825 NE Ray Circle  
Hillsboro, OR 97124-6436  
503.614-1626 or 888-900-7500  
mardir@nwresd.k12.or.us



*"To provide equitable support to our school districts in their mission to educate all students"*  
10/17/2011 (v2)